Application for Admission

Cowles Hall, original building of Elmira College, renovated and reopened in Fall 2012

One Park Place
Elmira, New York 14901
1-800-935-6472
www.elmira.edu
**Freshman Application Checklist**

A completed application will include the following items:

- completed Application for Admission*
- official transcripts from all secondary schools or prep schools attended
- one recommendation from a teacher is required; additional recommendations may be submitted
- college essay
- SAT Reasoning Test or ACT scores
- $50 application fee in the form of a check or money order payable to Elmira College

*This may be the Elmira College application, Common Application, Common Application Online, or Universal Application.

**Transfer Application Checklist**

A completed application will include the following items:

- completed Application for Admission*
- official college transcript(s) from each institution previously attended
- catalogue or course descriptions from all institutions previously attended
- one letter of recommendation from a faculty member or teacher
- official secondary school transcript, if less than 12 credit hours of college credit have been completed
- confidential statement from all colleges attended, completed by the Dean of Students
  (a form will be sent to you upon receipt of your application or can be accessed at www.elmira.edu)
- college essay
- $50 application fee in the form of a check or money order payable to Elmira College
Please print or type

PERSONAL DATA:

Male
Female

Formal name:
Preferred first name: ___________________________________________________________

Social Security #: ____________________________________________________________

Date of birth: __________________________ Citizenship: U.S.A. Permanent Resident Other: __________________________

Permanent address:
Number and Street, R.R. or P.O. Box
City State Zip

Home phone number __________________________ Cell phone number __________________________

E-mail address __________________________________________ County of residence: __________________________

Mailing address:
Number and Street, R.R. or P.O. Box
City State Zip

If your current mailing address is a boarding school, include name of school here: __________________________

I plan to enter Elmira College in: September, 20__ January, 20__ April, 20__

What is the highest degree you intend to earn? __________________________________________

I intend to request AP credit, IB credit, or credit for college courses taken while in high school. Yes No

I wish to: Live on Campus Live off Campus (Students living off Campus must reside with their parents within 50 miles from Campus or be 25 years of age)

I will apply for Financial Aid: No Yes

ACADEMIC DATA:

Secondary School: __________________________________________ Graduation Year: __________________________

School Address: City State Zip

Type of School: Public School Private School Boarding School Religious Home School

Guidance Counselor: Mr.-Ms. First Name Last Name

SAT or ACT Code: __________________________ Counselor Telephone: __________________________

Counselor E-mail: __________________________

List all other secondary schools you have attended since 9th grade:

School Name Location (City, State/Province, ZIP/Postal Code, Country) Dates Attended (mm/yyyy)

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

If a transfer student, please list all colleges attended with dates of attendance:

College Dates of Attendance

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
ACADEMIC INTERESTS

- Accounting
- American Studies
- Anthropology and Sociology
- Art
- Biology
- Biology-Chemistry
- Business Administration
- International Business
- Marketing
- Management
- Management Accounting
- Generalist Track
- Chemistry
- Classical Studies
- Classical Languages (Latin, Greek)
- Criminal Justice
- Economics
- Education
- Childhood Education
- Adolescence Education
- Visual Arts Education
- Engineering-Chemical
- English Literature
- Foreign Languages (French, Spanish)
- German
- History
- Human Services
- Early Childhood
- Correctional Services
- Individualized Studies
- International Studies
- Asian
- European
- General
- Mathematics
- Music
- Music Literature-History
- Performance
- Theory-Composition
- Nursing
- Philosophy and Religion
- Political Science
- American Politics
- World Politics
- Public Affairs
- Pre-Law
- Pre-Medical
- Psychology
- Social Studies
- Sociology and Anthropology
- Speech and Hearing
- Speech and Language Disabilities
- Theatre
- Performance
- Production

1 Adolescent Education Certification is available
2 A 3-2 engineering program in cooperation with Clarkson University; Interview required
3 Teacher Certification available.
4 Biology, English Literature, Mathematics, Social Studies, and Visual and Performing Arts are available as concentrations in Childhood Education.

NOTE: 4+1 MBA programs are available to Elmira College students at Alfred University, Clarkson University, and Union College.

What are your top two major choices: I. ____________________________________________________
II. ____________________________________________________

If you intend to pursue teacher certification in your designated major, please indicate by checking here: ☐

Please indicate if you are interested in ROTC: ☐ Army ROTC ☐ Air Force ROTC

ACADEMICS

The self-reported information in this section is not intended to take the place of your official records. Please note that official transcripts and score reports must be sent from your secondary school and the appropriate testing agencies. Where "Best Scores" are requested, please report the highest individual scores you have earned so far, even if those scores are from different test dates.

<table>
<thead>
<tr>
<th>Grades: GPA</th>
<th>Scale</th>
<th>Weighted?</th>
<th>Class Rank</th>
<th>Class Size</th>
<th>Weighted?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACT: Exam Dates: (past &amp; future)</td>
<td>mm/yyyy</td>
<td>mm/yyyy</td>
<td>mm/yyyy</td>
<td>Best Scores: (so far)</td>
<td>COMP</td>
<td>mm/yyyy</td>
<td>English</td>
</tr>
<tr>
<td>SAT: Exam Dates: (past &amp; future)</td>
<td>mm/yyyy</td>
<td>mm/yyyy</td>
<td>mm/yyyy</td>
<td>Best Scores: (so far)</td>
<td>Crit. Reading</td>
<td>mm/yyyy</td>
<td>Math</td>
</tr>
<tr>
<td>TOEFL/IELTS: Exam Dates: (past &amp; future)</td>
<td>mm/yyyy</td>
<td>mm/yyyy</td>
<td>mm/yyyy</td>
<td>Test</td>
<td>Score</td>
<td>mm/yyyy</td>
<td></td>
</tr>
<tr>
<td>AP/IB/SAT Subjects: (per subject, so far)</td>
<td>mm/yyyy</td>
<td>Type &amp; Subject</td>
<td>Score</td>
<td>mm/yyyy</td>
<td>Type &amp; Subject</td>
<td>Score</td>
<td></td>
</tr>
<tr>
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<td>mm/yyyy</td>
<td>Type &amp; Subject</td>
<td>Score</td>
<td>mm/yyyy</td>
<td>Type &amp; Subject</td>
<td>Score</td>
<td></td>
</tr>
<tr>
<td>Current Courses: Please indicate title, level (AP, IB, advanced honors, etc.) and credit value of all courses you are taking this year. Indicate quarter classes taken in the same semester on the appropriate semester line.</td>
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<tr>
<td>Full Year/First Semester/First Trimester</td>
<td>Second Semester/Trimester</td>
<td>Third Trimester</td>
<td>or additional first/second term courses if more space is needed</td>
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</table>
CANDIDATE RECOMMENDATION FORM

To the candidate: Please complete these lines and give this form to the teacher or other professional of your choice. (Note: One recommendation from a teacher is required; additional recommendations may be submitted.)

Name ____________________________________________

Address __________________________________________

The student listed above is applying for admission to Elmira College. We would appreciate your candid estimation of this student’s academic performance, intellectual promise, and personal qualities that may assist the Admissions Committee in reaching a decision.

1. What has been your relationship to the candidate? _____________________________________________
2. How long have you known the candidate? ____________________________________________________
3. What are the first words which come to your mind to describe the candidate?

4. RATINGS: How would you compare the candidate to his or her entire class? Please make an additional comment in the space provided if you think it would reveal something more important about the nature or quality of the student’s work.

<table>
<thead>
<tr>
<th></th>
<th>No Basis</th>
<th>Below Average</th>
<th>Average</th>
<th>Good</th>
<th>Excellent (Top 10%)</th>
<th>One of the top few encountered</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Creative, Original Thought</td>
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<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Motivation</td>
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<tr>
<td>Independence, Initiative</td>
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<tr>
<td>Academic Achievement</td>
<td></td>
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<tr>
<td>Written Expression of Ideas</td>
<td></td>
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<tr>
<td>Effective Class Discussion</td>
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<tr>
<td>Disciplined Work Habits</td>
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<tr>
<td>Potential for Growth</td>
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<tr>
<td>Summary Evaluation</td>
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over please
5. In what school and community affairs or extracurricular activities does the candidate actively participate?

6. We would welcome any additional comments you might consider helpful to us in evaluating the candidate for admission to Elmira College. We welcome information that will help us to differentiate this student from others. Please feel free to attach any additional comments on another piece of paper.

Please return to the Office of Admissions, Elmira College, One Park Place, Elmira, New York 14901.

Name (Print) ____________________________

Position _______________________________

School or Organization ___________________

Signature ____________________________ Date ______________________
CANDIDATE RECOMMENDATION FORM

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Name (Print) __________________________________________

Position ____________________________________________

School or Organization ____________________________________________

Signature ________________________________________ Date ___________
ESSAY: Attach on a separate sheet.

This essay is a unique opportunity for you to tell us anything that you feel would be useful as we make our admissions decision. It can provide us with the opportunity to learn more about you as an individual, beyond the supplemental information you have already provided. We request that you devote time on this very important part of your application.

Honors: Briefly list any academic distinctions or honors you have received since the 9th grade or international equivalent (e.g., National Merit, Cum Laude Society). S (School) S/R (State or Regional) N (National) I (International)

<table>
<thead>
<tr>
<th>Grade level or post-graduate (PG)</th>
<th>Honor</th>
<th>Highest Level of Recognition</th>
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<tbody>
<tr>
<td>9 10 11 12 PG</td>
<td></td>
<td>S S/R N I</td>
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</tbody>
</table>

EXTRACURRICULAR ACTIVITIES & WORK EXPERIENCE:

Please list your principal extracurricular, volunteer, and work activities in their order of importance to you. Feel free to group your activities and paid work experience separately if you prefer. Use the space available to provide details of your activities and accomplishments (specific events, varsity letter, musical instrument, employer, etc.). To allow us to focus on the highlights of your activities, please complete this section even if you plan to attach a résumé.

<table>
<thead>
<tr>
<th>Grade level or post-graduate (PG)</th>
<th>Approximate time spent</th>
<th>When did you participate in this activity?</th>
<th>Positions held, honors won, letters earned, or employer</th>
</tr>
</thead>
<tbody>
<tr>
<td>9 10 11 12 PG</td>
<td>Hours per week Weeks per year School year Summer or School Break</td>
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<tr>
<td>Activity</td>
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</table>
FAMILY:

Parents' marital status (relative to each other):

- married
- never married
- civil union/domestic partner
- widowed
- separated
- divorced (date

With whom do you make your permanent home?

- parent 1
- parent 2
- both

- legal guardian (name relationship)

If you have children, how many?

Parent 1:  
- mother
- father

Is parent 1 living?  
- yes
- no  

(Date deceased )

Parent 2:  
- mother
- father

Is parent 2 living?  
- yes
- no  

(Date deceased )

Country of birth

Home address if different from yours

Last/Family/Sur First/Given Middle Degree

Graduate School (if any)

Employer

Occupation

E-mail

Preferred Telephone:  
- home
- cell
- work

Preferred Telephone:  
- home
- cell
- work

Note: applicants are expected to immediately notify Elmira College should there be any changes to the information requested in this application, including disciplinary history.

DISCIPLINARY HISTORY:

Have you ever been found responsible for a disciplinary violation at any educational institution you have attended from the 9th grade (or the international equivalent) forward, whether related to academic misconduct or behavioral misconduct, that resulted in a disciplinary action? These actions could include, but are not limited to: probation, suspension, removal, dismissal, or expulsion from the institution.  

- yes
- no

If you have ever been adjudicated guilty or convicted of a misdemeanor, felony, or other crime?  

- yes
- no

(Note that you are not required to answer "yes" to this question, or provide an explanation, if the conviction has been expunged, sealed, annullled, pardoned, destroyed, erased, impounded, or otherwise ordered by a court to be kept confidential.)

If you answered "yes" to either or both questions, please attach a separate sheet of paper that gives the approximate date of each incident, explains the circumstances, and reflects on what you learned from the experience.

Note: applicants are expected to immediately notify Elmira College should there be any changes to the information requested in this application, including disciplinary history.

I affirm that the information provided on this application is accurate. If I enroll at Elmira College, I agree to abide by all of the rules and regulations of Elmira College which are in place during my period(s) of enrollment.

Signature:  

Date:

APPLICATION FEE: A fifty dollar check or money order payable to Elmira College should accompany your application.
Regular Admission Plan

- Beginning in October, decisions are made on a rolling basis once completed applications are received.
- Candidate reply date to accept admission is on or before May 1st.

Early Decision Plans

For students who are certain Elmira College is their first choice college.

- Application must be completed by November 15th for Early Decision Plan I.
  OR
- Application must be completed by January 15th for Early Decision Plan II.

- Admitted applicants under Early Decision Plan I pay a nonrefundable Enrollment Fee on or before January 15th.
- Admitted applicants under Early Decision Plan II pay a nonrefundable Enrollment Fee on or before March 1st.
- Admitted applicants are expected to withdraw all applications to other colleges.
- Students not admitted under Early Decision are generally deferred to the Regular Admission Plan.

In compliance with Title IX of the Education Amendments of 1972 and the Age Discrimination Act of 1975, and other federal, state and local laws, Elmira College does not discriminate on the basis of age, color, race, gender, sexual orientation, religion, national origin, or disability in any phase of its employment process and of its admission or financial aid programs, or any aspects of its educational programs or activities.

Dr. William Pruitt, Assistant Professor of Criminal Justice, is the individual designated by the College to coordinate its efforts to comply with Title IX, the Age Discrimination Act, and other applicable equal opportunity regulations and laws.

Section 504 of the Rehabilitation Act of 1973:
In compliance with Section 504 of the Rehabilitation Act of 1973, Elmira College prohibits discrimination on the basis of physical or mental disability. Questions or concerns regarding the College’s obligations under Section 504 and Title II of the Americans with Disabilities Act of 1990 (ADA) should be directed to Mrs. Carolyn Draht, Assistant Registrar and Director of Accessibility Services.

Dean Julie Baumann ’75, Vice President and Dean of Student Life, is the individual designated by the College to coordinate its efforts to comply with Section 504 of the Rehabilitation Act of 1973.

In Compliance with The Crime Awareness and Campus Security Act of 1990 as amended in 1992 and 2000, the Elmira College Safety and Security Report is published annually and provides detailed information about the Elmira College Security Staff, relationships with local, state and federal law enforcement agencies, crime prevention education programs, procedures for reporting crimes and other emergencies, campus resources for victims of assault, including sexual assault, fire safety, and general campus safety. Statistics concerning crimes on campus for the most recent three calendar years are included in this report. A copy of the Elmira College Safety and Security Report may be obtained from the Office of Admissions at 1-800-935-6472.

Graduation rate and transfer out data from Elmira College is available upon request in the Office of the Registrar.