APPLICATION FOR ADMISSION TO GRADUATE STUDIES

Master of Science in Education Degree Program

Please check the Master's program for which you are applying:

- Corporate and Community Education
- Literacy (Birth through Grade Twelve) for teachers holding provisional or initial teacher certification who are seeking permanent or professional certification in any content area and initial certification in Literacy.
- General Education

Check the term for which you are applying.  

- Fall  
- Winter  
- Spring  
- Summer  

Application Process

Your request for admission will be considered only after all required documentation and supporting materials have been submitted to the Office of Continuing Education and Graduate Studies.

Admission Requirements

1. A bachelor's degree from an accredited college or university recognized by the Council on Higher Education (CHEA). Students who have attended a college or university from outside the United States must provide an official evaluation to show equivalency to a bachelor's degree earned in the U.S. Request an official transcript be sent to the Office of Continuing Education and Graduate Studies from each institution previously attended. Failure to disclose all colleges will jeopardize acceptance. In the event that a college issues the transcript to you, it is imperative that you do not open it prior to submission to Elmira College. Any opened transcript will not be accepted as an official transcript and another must be requested.

2. A minimum undergraduate cumulative grade point average of 2.700 or approval by the Dean of Continuing Education.

3. Documentation of your initial teacher certification if applying for the Literacy program.

4. An 800-1000 word essay which includes the following:
   (a.) a brief statement regarding your philosophy of education; (b.) reason for choosing Elmira College's graduate education program; (c.) future professional aspirations; (d.) your expectations of the education program and Elmira College; and (e.) your understanding of what is expected of you throughout the pursuit of the program, if accepted.

5. Two professional references from current or previous employers who have had the opportunity to observe your job performance and one reference from a college professor who has had the opportunity to observe your academic performance.

6. Application fee of one hundred dollars.

7. International Students must have transcripts evaluated by a recognized International Academic Credential Evaluator. (e.g., World Educational Services)

8. Interview with a Graduate Advisor.
PERSONAL INFORMATION

Name

Dr. Mr. Ms. Mrs.

First Middle Last

Street Address

City, State, Zip Code

Home Telephone Number Work Telephone Number

Cell Telephone Number Preferred E-mail

Social Security Number Date of Birth

Citizenship:  U.S. Citizen  Foreign Student  Resident Alien

If Foreign Student: Country of Citizenship Visa Type TOEFL Score

An official score report is required.
Minimum score of 550 required.

Have you ever attended Elmira College?  Yes  No  If yes: Date Program

ACADEMIC INFORMATION

1. Please list all institutions of higher education you have attended. All colleges attended must be listed.

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<th>Institution</th>
<th>Location</th>
<th>Dates Attended</th>
<th>Major</th>
<th>GPA</th>
<th>Degree Earned</th>
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2. Have you ever been dismissed from any undergraduate or graduate institution? If yes, why?

ACTIVITIES AND ACHIEVEMENTS

Are there any activities or achievements you would like us to be aware of? (academic, publications, awards, presentations, etc.)
EMPLOYMENT
List most recent employment experiences.

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TEACHER CERTIFICATION
1. Do you hold Teacher Certification?  ❑ Yes  ❑ No
   Certification Title _____________________________ Expiration Date(s) ______________ States(s) ______________

2. Are you pursuing graduate study in order to apply for permanent or professional teacher certification?  ❑ Yes  ❑ No

3. Have you ever been convicted of a felony or misdemeanor?  ❑ Yes  ❑ No
   If yes, please explain.

OPTIONAL

Ethnic background
❑ American Indian or Alaskan Native  ❑ Hispanic  ❑ Other: _____________________________
❑ Asian or Pacific Islander  ❑ Caucasian-White (Not Hispanic)
❑ Black (Not Hispanic)  ❑ Multiracial

Gender
❑ Male  ❑ Female

SIGNATURE
I attest that the information given on this application form is complete and accurate. If I am admitted to a program of graduate study at Elmira College, I am obligated to fulfill all stated academic requirements pertinent to my particular program of graduate study by the required date.

Signature ___________________________________ Date ____________________________