HUMAN RESEARCH REVIEW BOARD ELMIRA COLLEGE

APPLICATION FOR <u>EXPEDITED OR FULL REVIEW</u> OF RESEARCH INVOLVING THE USE OF HUMAN SUBJECTS

This application must be filed for expedited or full board review applications.

Please check one of the following:		
	be eligible for e edited review is	
I believe that the research activities p expedited HRRB approval and I requboard research review.		
TITLE OF RESEARCH:		
SUBMITTED BY:		
Name	e-mail	
Dept		phone
Sponsoring Faculty member (for studen	et proposals):	
Name	e-mail	
Dept		phone

BRIEF ABSTRACT (Describe your study in less than 150 words):

Is the research currently being funded, in whole or in part, with federal dollars?		yes _	_ no
Has this proposal previously been reviewed by the HRRB?			
yes (If "yes", please give the date of the review)	_	no

PLEASE READ INSTRUCTIONS BEFORE COMPLETING THIS FORM

To avoid delays, all questions must be answered. Incomplete forms will be returned to the investigator for additional information before they will be given a recommendation. Please insert all relevant information directly into the appropriate sections below. You may attach additional relevant documents as appendices at the end of this document. In addition, you may erase the italicized directions in each section below. These instructions are meant to provide a guide that will allow you to supply the information needed by the HRRB to make an informed decision about the review of your research proposal.

1. Summary of proposal

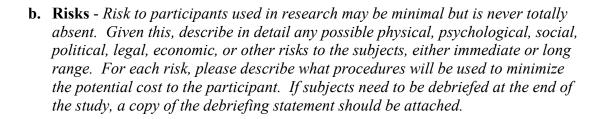
a. Rationale - The rationale section is meant to provide the HRRB with enough information regarding the importance of this research to weigh the benefit of the research against any possible risks to participants. Your rational should describe the aim of your study, your research question and hypothesis and an explanation of the importance of your research in the context of your field and other relevant research. You should also indicate how your research would add to knowledge in your field or about this topic. You may include a brief literature review to help you to provide an appropriate context for your research. A reference list should be appended for specific citations mentioned in the literature review. If your research involves sensitive topics or special populations you should include a summary of any previous research experience or relevant training you have had.

b.	Methods - Please include specific information about exactly what your participants will be asked to do. You should include information regarding the exact procedure that will be used, including a description of all tasks participants will be required to perform and all materials (visual, auditory, etc.) that participants will be exposed to. Make sure that you describe your methodology in language that someone outside of your discipline can understand and that you explain any technical terms. The HRRB reviewers will use this information to determine possible risks to the participants as well as assess the quality of the proposed study.
2.	Characteristics of subjects
a.	Sex M F Both
c.	Potential Age Range Any subjects under age 18? YesNo Are subjects either (a) mentally incompetent, or (b) legally restricted (i.e. titutionalized)? If yes, please explain the necessity for using this particular group.
	Yes No

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sk	informed c	onsent fron	n the parti	cipant. All j	into the exen participants guardian.	
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b . An ASSENT statement should be obtained for participants who cannot legally give consent themselves (e.g. those under 18). If appropriate, please attach.
Assent statement YES NO
4. Confidentiality - Participant data should be protected with regards to confidentiality. Whenever possible you should use numbers rather than names to keep track of participants so that individuals can remain anonymous. Please indicate how you will protect participant confidentiality by addressing the below concerns.
a. Indicate what precautions will be taken to ensure the privacy of the participants.
b. Indicate what precautions will be taken to ensure the confidentiality of the participant's data, both what remains in the investigator's possession and that which is contained in reports and publications.
c. Will audio, video or film recording of subjects be used? Yes No (If yes, specific permission should be sought in the consent letter).

d. W/	hat will happen to the data records when the research is completed?
whethe	ks and Benefits to Participants — To grant final approval, the HRRB will consider or the benefits of the research outweigh the costs and potential risks to the participants of please inform the HRRB of possible benefits of your research as well as the anticipat the participants and procedures that will be used to minimize those risks.
a.	Benefits - Please describe, in detail, the benefits of the research to the participants in the study and to society at large. If the subject will not benefit directly from the research, this should be so stated.



c. If it has not already been made clear, explain how the benefits outweigh the risks involved.

6. Debriefing –Following their participation in your study, participants should be debriefed regarding the purpose of the study and the procedures used, especially if the study involved the use of deception. Please indicate how and when you plan to debrief participants after your research has been completed. It is ideal to debrief subjects either orally or with a written statement immediately after their participation, however if a study runs over several days or weeks, and you feel that immediate debriefing may compromise the results of your study please describe the strategy you will use for delayed debriefing.
7. Signature and Date
Your insertion of your name and date below counts as a signature asserting the truth of the entire application:
Name
Date
8. References
Appendix I. Informed Consent
Appendix II. Data Collection Instruments
Appendix III. Other Documents Utilized within Human Subjects (if applicable)