

GENERAL INFORMATION

Course Title: Advanced Professional Writing, ENGL 2310

Field: English

Credit Weight: 3

Semester and Year: Spring 2025

Pre-requisites: ENGL 1251 Rhetoric and Composition

Course Description

This is an advanced writing course designed to enhance students' writing skills beyond the basics, enabling them to effectively communicate and articulate their thoughts in various academic and professional environments. By exploring various forms and styles of writing, students will further develop their writing techniques and learn to adapt to different writing tasks and purposes.

Learning Objectives

By the end of this course, students will be able to do the following:

- Analyze and evaluate different writing styles, structures, and language uses.
- Articulate viewpoints clearly, coherently, and persuasively in diverse academic and professional settings.
- Develop critical thinking and logical reasoning skills and apply them to writing.
- Cultivate revision and editing techniques to improve the quality of written work.
- Apply advanced writing techniques and strategies to compose complex essays and other writing pieces.

Required Text/Readings:

Text 1: *Understanding style: practical ways to improve your writing*, Glaser, Joe, Oxford Univ. Press, 2010.

Text 2: *Stylish Academic Writing*, Helen Sword, Harvard University Press, Year: 2012.

Accessibility Services (Accommodations)

Students with documented academic, medical, emotional, and/or physical disabilities, who require accommodation, must provide current documentation attesting to the specific nature of their disability to Academic Accommodations Coordinator and Associate Registrar. Students are responsible for submitting the appropriate documents and forms in a timely manner. A meeting to review documentation and discuss accommodations is strongly recommended.

Academic Honesty

Please read the relevant section of the College's policy on academic honesty in the student Code of Conduct. Briefly academic dishonesty includes: cheating, fabrication, and plagiarism. Please ask me if you have any questions about whether something constitutes academic dishonesty. Academic dishonesty will not be tolerated and will result in failure of the course. Institutional penalties may also apply.

Attendance Policy & Class Participation

You are expected to complete all assignments and exams on time, attend class regularly, and come to class prepared to participate actively. Please have readily available the assigned readings and texts. They will be a valuable resource for our discussions and will assist you in following lectures.

Evaluation of Performance

Final grades will be determined as follow:

4 Writing Assignments	40%
4 Revision Assignments	20%
Midterm Exam	20%
Final Exam	20%
Total	100%

Grades will be assigned as follows:

Grade		Grade	
A	(93- 100%)	C	(73-76%)
A-	(90-92%)	C-	(70-72%)
B+	(87-89%)	D+	(67-69%)
B	(83-86%)	D	(64-66%)
B-	(80-82%)	D-	(60-63%)
C+	(77-79%)	F	(<60%)

Course Content (Subject to Change)

Module Topics	Materials	Tasks
Voices You Want to Listen to: Elements of a Written Voice Voices to Shun: Typical Modes of Bad Writing Two Widespread Problems: Overwriting and Underwriting	Text 1: Chapter 1-3	Writing Assignment 1 Revision Assignment 1 Peer review
Finding the Right Words Finding Fresh Words: Cliches, Usage, Quoting, Figurative Language	Text 1: Chapter 4-5	Writing Assignment 2 Revision Assignment 2 Peer review
Coherence: Fitting Sentences Together Assigning Emphasis Controlling Rhythm Naming Definite Actors and Actions Achieving Structural Variety Rules of Thumb	Text 1: Chapter 6-11	Midterm Exam
Rules of Engagement On Being Disciplined A Guide to the Style Guides	Text 2: Chapter 1-3	Writing Assignment 3 Revision Assignment 3 Peer review
Voice and Echo Smart Sentencing	Text 2: Chapter 4-8	Writing Assignment 4 Revision Assignment 4

Tempting Titles Hooks and Sinkers The Story Net		Peer review
Show and Tell Jargonitis Structural Designs Points of Reference The Big Picture The Creative Touch	Text 2: Chapter 9-14	Final Exam

This syllabus is subject to change. Keep aware of the changes that might occur. There will be announcement if that happens.