

# Management Training for Results!



Professional Development | Management Solutions  
Measurable | Cost-Effective | Efficient

## Elmira College Offers American Management Association Courses *in cooperation with* Southern Tier Economic Growth (STEG)

- Gain widely recognized credentials from American Management Association - the nation's most recognized name in management training!
- Elmira College offers courses on an on-going basis. Complete six courses within two years and receive a certificate jointly signed by AMA, Elmira College and STEG.
- All courses taught by highly qualified professionals with real life experience.
- These are not credit-bearing courses which lead to a degree.

## FIRST LINE SUPERVISION

Thursdays, January 19, 26; February 2, 9, 16; March 1, 2012

6:00 - 9:00 p.m.

*Course Objective:* To develop skills to orient, train, coach, and manage employees using self-assessments, action plans, and relevant work examples.

## MANAGING AND ACHIEVING ORGANIZATIONAL GOALS

Thursdays, March 8, 15, 22, 29; April 5, 12, 2012

6:00 - 9:00 p.m.

*Course Objective:* To learn to set and achieve department or work unit goals that drive the organizational mission.

*Cost of each non-credit course is \$500*



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